

LIFE CORE TEAM/TRUSTEES MEETING 25.7.18

1. Andy Evers began the meeting with prayer.

2. PRESENT - Andy Gore, Andy Evers, Sheelagh Webster, Julie Thompson, Chris Walton, Ross Ashley, Ed Tomlinson, Sue Harvey

3. APOLOGIES: Mark Blackwell

4. THE MINUTES of the meeting of 9.5.18 were agreed to be a true record.

MATTERS ARISING

Life's offer of £200,000 for the hall had been accepted by St Johns. A document acknowledging it to be prepared and signed by/ on behalf of both parties. ACTION ANDY E.

Need to refresh the document re St John's use of the hall to be signed by/ on behalf of both parties.

Need to clarify how the property is to be dealt with if the project folds in relation to St Johns use of the hall

5. RESOURCES AND INFRASTRUCTURE

a. Next steps

i. Planning - Elise to apply for planning permission as soon as possible. Agreed that Elise should guide and advise us - suitable plans needed for application. Resolved that Elise be authorised to move forward with the planning process, but it needs to be looked at again by the Trustees.

ii. Builders – it was decided that a firm of builders be employed to do the work, rather than a project manager with individual tradesmen. 2 firms mentioned who had worked on church rebuilds in the area - contact to be made with them.

iii Finance

Loan – Yorkshire Baptist Association could offer £140,000, repayment £708 per month over 20 years. Deposit of £60,000 required – we have £28,350, with pledges amounting to £750 per month. DBC might be asked to stand as guarantors.

Grants – Lynn Hyslop advises that no grants will be given until we own the building. She has approached Veolia, and will start to "prepare the soil"

Pledges –these need to be received before approaching Yorkshire Baptists – pack to be sent out to each donor containing covering letter, standing order and GDPR forms.

iv Design – see website – ideas, comments and photos can go on. Julie spoke about moveable partitions for the main hall and will make enquiries.

b. Finance – current account balance £3440.

c. Teams report – Personnel – form to be prepared for completion re hours offered per week by volunteers.

d. Advertising the Project - Press release to be delayed until the agreement with St Johns is signed.

6. PARTNERSHIPS AND COLLABORATIVE WORKING

a.GDPR - discussion re how to achieve compliance. The privacy statement is on the website, but a policy is needed. Ed suggested the National Baptist policy could be adapted. Additions to the website re GDPR suggested, with a drop box for storage of data.

b. Dronfield Town Council - has been informed of the agreement, and asked to support the project. Suggested that a representative could attend meetings.

c. Dronfield2gether – Andy G. to update at their next meeting

d. Changing Spaces - Andy E. to let them know that there will be a disabled toilet

e. CTDD – Andy G is encouraging CTDD, and churches as individuals, to engage with the project, informing them about what Life does, and what is needed to achieve its objectives as an asset to the town. An article to go in News & Views.

7 CUSTOMER FOCUS

- to be discussed at the next meeting

8. PEOPLE

Skills Audit available – discussion for a later meeting.

9. A.O.B.

A discussion followed re the former Gladys Buxton School. The Oaks Community Church's planning application to build a centre had been rejected – the land is earmarked for housing. The Life Project moves forward.

Next meeting **Wednesday 19th September** 7.30pm Dronfield Baptist Church.